

**VILLAGE OF LAKE HALLIE
VILLAGE BOARD MEETING
MONDAY, AUGUST 19, 2013 AT 6:15 P.M.**

Village of Lake Hallie
13033 30th Avenue
Chippewa Falls, WI 54729

MINUTES

1. Meeting called to order according to Chapter 19.84 and 19.85 (1) (e) of the Wisconsin State Statutes by President Neihart at 6:15 p.m.

2. Roll Call: Mr. Downey, Mr. Lehmann, Mr. Neihart and Mr. Walkoviak all present. Mr. Perry arrived late.

3. Convene to Close Session per 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Interviews with Engineering Firms)

Mr. Neihart made a motion to convene to close session at 6:15 p.m., seconded by Mr. Walkoviak. Motion carried on unanimous voice vote.

4. Re-convene to open session at 7:00 p.m. Announce any action taken in close session.

Mr. Walkoviak made a motion to re-convene to open session at 7:11 p.m., seconded by Mr. Downey. Motion carried on unanimous voice vote.

5. Pledge of Allegiance.

6. Public Comments:

7. Committee/Department Reports:

A. Fire Board Update.

Mr. Downey stated that the Fire District is currently working on the 2014 budget. He also stated that there has been 165 fire runs to date, 737 911 calls, and 442 transfers which are up from last year where the fire runs were 122, EMS Calls 737, and 388 transfers.

B. General Government Committee Update.

The Village Clerk/Treasurer reported that we have been very busy putting all the financial documents in place to finance the new Municipal Building. She also reported that they had a pre bid meeting earlier today and that she has been shopping around to get insurance quotes which one was received and will save the Village a nice portion of money. The insurance information will be brought to an upcoming meeting for approval.

C. Parks, Recreation and Tourism Commission Update.

Mr. Nowak was present from the Parks, Recreation and Tourism Commission and stated that the Boys and Girls Associations would like to put in another field which is now located on the farm land area at the parks. He also stated that they only received one bid for the restrooms at the park which will be discussed later on the agenda.

D. Planning Commission Update.

Mr. Lehmann reported that the TID #2 Amendment was approved as well as the appointment for Mr. Sherwood.

E. Police Commission/Police Chief Update.

Mr. Spilde reported that the Police Commission has been working on the department reorganization and job descriptions. The Police Chief discussed his monthly report with the board.

F. Recycling Center Update.

None.

G. Streets Committee Update.

Mr. Bowe reported that 47th Avenue has been paved and everything went well. He also reported that the new used spreader was purchased and has been picked up and that we have been mowing with the new mower.

H. Water Committee Update.

Mr. Addy reported that the new well house is being constructed and the water extension is being placed.

8. New Business:

A. Discuss/Approve Resolution 2013-16 Adopting Amendment No. 1 to the Project Plan for Tax Incremental District 2

Mr. Neihart made a motion to approve Resolution 2013-16 Adopting Amendment No. 1 to the Project Plan for Tax Incremental District 2, seconded by Mr. Perry. Motion carried on unanimous voice vote.

B. Discuss/Approve Bid Award for TID 1 Markquart Midway Mile Sewer Project

Mr. Walkoviak made a motion to approve the Bid Award schedule A for TID 1 Markquart Midway Mile Sewer Project to Mc Cabe Construction in the amount of \$145,812.50, seconded by Mr. Perry. Motion carried on unanimous voice vote.

C. Discuss/Approve Resolution 2013-15 Authorizing borrowing in an amount estimated to be \$4,590,000 and providing for the issuance and sale of general obligation promissory notes

Mr. Brian Reilly from Ehlers attended and presented this item to the board.

Mr. Neihart made a motion to approve Resolution 2013-15 Authorizing borrowing in an amount estimated to be \$4,590,000 and providing for the issuance and sale of general obligation promissory notes, seconded by Mr. Downey. Motion carried on unanimous voice vote. Roll Call: Mr. Neihart, Mr. Downey,

Mr. Lehmann, Mr. Perry, and Mr. Walkoviak all Ayes.

D. Discuss/Approve of Ehlers & Associates Proposal for Independent Financial Advisor Services – 2013 Promissory Notes

Mr. Brian Reilly from Ehlers presented and explained the proposal for Ehlers & Associates to be the Independent Financial Advisors for the Village.

Mr. Walkoviak made a motion to approve Ehlers & Associates Proposal for Independent Financial Advisor Services – 2013 Promissory Notes, seconded by Mr. Downey. Motion carried on unanimous voice vote.

E. Discuss/Approve Paying Agent Services – 2013 Promissory Notes

Mr. Brian Reilly had presented this item to the Board.

Mr. Perry made a motion to approve the Paying Agent Services for the 2013 Promissory Notes to be with Bond Trust Services, seconded by Mr. Walkoviak. Motion carried on unanimous voice vote.

F. Discuss/Approve Fund Balance Policy

Mr. Walkoviak made a motion to approve the Fund Balance Policy with the change to the line that states that the Village will maintain its Unassigned general fund balance at a minimum of 50% of total general fund annual revenues, seconded by Mr. Perry. Motion carried by Mr. Perry. Motion carried on unanimous voice vote.

G. Discuss/Approve Investment Policy

Mr. Downey made a motion to approve the Investment Policy with the reporting to be quarterly and not monthly, seconded by Mr. Neihart. Motion carried on unanimous voice vote.

H. Discuss/Approve the 113th Street and 30th Avenue Project

This item was presented by Mr. Greg Senn. He had presented to the Board that he could save some money by doing a portion of 30th Avenue with 113th Street. **Mr. Lehmann made a motion to stay with the bid as quoted and not to extend to 30th Avenue, seconded by Mr. Walkoviak. Motion carried on unanimous voice vote.**

I. Discuss/Approve 22nd Avenue Improvements

This item has been tabled and will be discussed with Business 53.

J. Discuss/Approve Water Main Extensions for Residents

Mr. Addy presented to the board some issues that arose in the Water Department with some residents wanting water and some of the lines were ran so some residents were not assessed and others were. The Board discussed this information and gave Mr. Addy some options.

9. Old Business:

- A. Discuss/Approve Business 53 Project

This item was tabled to a work night.

- B. Discuss Road Project Updates from Ayres & Associates, S. Prairie View Dr.

Lisa Fleming from Ayres & Associates gave the board an update on the S. Prairie View Dr. project.

- C. Discuss/Approve Painting Roads and/or Paint Equipment Purchase

This item will be budgeted for as a capital expenditure for the equipment purchase.

- D. Discuss/Approve Preliminary Financial Statements

Mr. Walkoviak made a motion to approve the Preliminary Financial Statements, seconded by Mr. Neihart.

Motion carried on unanimous voice vote.

- E. Discuss/Approve Directional Signage for the Tourism Commission

Jay from Jay's Signs presented the proposal for the signage for the Village of Lake Hallie. **Mr. Walkoviak made a motion to approve the Directional Signage for the Village of Lake Hallie in the amount of \$16,055.00,**

seconded by Mr. Perry. Motion carried on unanimous voice vote.

- F. Discuss/Approve GPS/GIS Water Conversion Proposal

Mr. Neihart made a motion to approve GPS/GIS Water Conversion Proposal with SEH, seconded by Mr. Walkoviak. Motion carried on unanimous voice vote.

- G. Discuss/Approve Ditching on 40th Avenue

Mr. Neihart made a motion to approve ditching on 40th Avenue not to exceed \$13,500, seconded by Mr.

Perry. Motion carried on unanimous voice vote.

- I. Discuss/Approve Park Concession Stand Bids

This item will be tabled to a special meeting.

10. Approval of Minutes: Minutes are unapproved & changes could be made when it is addressed during the meeting.

- A. August 5, 2013 Village Board Meeting Minutes

Mr. Walkoviak made a motion to approve the August 5, 2013 Village Board Meeting Minutes, seconded by Mr. Downey. Motion carried on unanimous voice vote.

11. Finance:

- A. Treasurer's Report: (Usually 2nd Meeting of each Month)

1. July 2013 Treasurer's Report

Mr. Walkoviak made a motion to approve the July 2013 Treasurer's Report, seconded by Mr. Perry. Motion carried on unanimous voice vote.

- B. Claims & Disbursements.

1. August 19, 2013 Check Register

Mr. Downey made a motion to approve the August 19, 2013 Check Register in the amount of \$413,558.24, seconded by Mr. Perry. Motion carried on unanimous voice vote. Roll Call: Mr. Downey, Mr. Perry, Mr. Lehmann, Mr. Neihart, and Mr. Walkoviak all Ayes.

12. Licensing:

- A. Operator(s):

1. Melissa Davis – Holiday Gas Station – New – PD Approved 08/06/2013
2. Peggy Quinn – Lake Hallie Sportsman's Club – New – PD Approved 08/06/2013
3. Kellyn Smith – Red Zone Sport's Bar – New – PD Approved 08/09/2013

Mr. Lehmann made a motion to approve the operator licenses as listed above, seconded by Mr. Downey. Motion carried on unanimous voice vote.

- B. Social Use Permit (Village Hall Rental/Park Rental):

1. None

- C. Temporary Class "B"/Class "B" Retailer's License

1. Chippewa Falls Youth Football

Mr. Walkoviak made a motion to approve the Temporary Class "B" Retailer's License, seconded by Mr. Downey. Motion carried on unanimous voice vote.

13. Adjournment.

Mr. Perry made a motion to adjourn at 9:42 p.m., seconded by Mr. Downey. Motion carried on unanimous voice vote.

Minutes recorded by LeAnne Addy, Clerk/Treasurer