



# Village of Lake Hallie Public Works

13136 30<sup>th</sup> Avenue  
 Lake Hallie, WI 54729  
 Ph: (715) 726-2660  
 Email: kbornick@lakehallie.us

## Water Customer Agreement

### Landlord/Management Company Information

\* Landlord/Management Company Name:

|                     |            |             |
|---------------------|------------|-------------|
| Contact Information | Last Name: | First Name: |
| Title:              | Telephone: | Fax:        |

Address:

|       |        |           |
|-------|--------|-----------|
| City: | State: | ZIP Code: |
|-------|--------|-----------|

Mailing Address if Different:

|       |        |           |
|-------|--------|-----------|
| City: | State: | ZIP Code: |
|-------|--------|-----------|

### Service Address

|            |                 |
|------------|-----------------|
| * Address: | * Move In Date: |
|------------|-----------------|

|         |         |            |
|---------|---------|------------|
| * City: | *State: | *ZIP Code: |
|---------|---------|------------|

### New Tenant Information

|              |               |
|--------------|---------------|
| * Last Name: | * First Name: |
|--------------|---------------|

|                  |                     |
|------------------|---------------------|
| * Date of Birth: | * Telephone Number: |
|------------------|---------------------|

\* Business Name (If Applicable):

\* Billing Address (If Different):

|                           |                                     |
|---------------------------|-------------------------------------|
| * Drivers License Number: | * Last 4 of Social Security Number: |
|---------------------------|-------------------------------------|

### Previous Tenant Final Billing Information

|                 |             |
|-----------------|-------------|
| *Move Out Date: | *Telephone: |
|-----------------|-------------|

|             |              |
|-------------|--------------|
| *Last Name: | *First Name: |
|-------------|--------------|

|                             |                  |
|-----------------------------|------------------|
| *Final Billing Information: | *Street Address: |
|-----------------------------|------------------|

|        |         |            |
|--------|---------|------------|
| *City: | *State: | *ZIP Code: |
|--------|---------|------------|

### Landlord/Management Company Authorized Signature

As landlord/property manager ("Landlord") for this service address, Landlord accepts responsibility for notification to the Village of Lake Hallie for any changes in occupancy. Please allow 7 to 10 business days to process the final bill. Move-In/Out dates cannot be back-dated; processing begins the date the form is received in the Clerk's office. As Landlord, we accept responsibility for payment of all Village of Lake Hallie Public Works water billings during vacancy for this service address. We understand that any unpaid balances as of November 15<sup>th</sup> of each year will be placed on the tax roll.

|                 |       |
|-----------------|-------|
| Name (Printed): | Date: |
|-----------------|-------|

|            |        |
|------------|--------|
| Signature: | Email: |
|------------|--------|

### Water Customer Signature

As the Water Customer for this service address, I accept responsibility for payment of all Village of Lake Hallie Public Works water billings during my occupancy. I understand that any unpaid balances as of November 15th of each year will be placed on the tax roll.

|                   |        |
|-------------------|--------|
| * Name (Printed): | *Date: |
|-------------------|--------|

|              |
|--------------|
| * Signature: |
|--------------|

|              |          |
|--------------|----------|
| * Telephone: | * Email: |
|--------------|----------|

### -For Office Use Only-

|        |                |           |
|--------|----------------|-----------|
| Acct : | Date Received: | Initials: |
|--------|----------------|-----------|

\* Required Fields

Completed form must mailed to the Village office at 13136 30th Ave, or emailed to kbornick@lakehallie.us.

Revised 5/15/2017