

VILLAGE OF LAKE HALLIE

REGULAR VILLAGE BOARD MEETING MINUTES

Monday, February 16, 2026

Lake Hallie Municipal Building

13136 30th Avenue, Lake Hallie, WI 54729

1. Call to Order: Village President Spilde called the meeting to order at 7:01 p.m. pursuant to Chapters 19.84 and 19.85(1)(c) of the Wisconsin State Statutes.
2. Roll Call: Present in person: Trustees Hudson, Calkins, and President Spilde. Trustee Lehmann arrived at 7:03 p.m. Absent: Trustee Greenwood. Also present: Attorney Raihle, Administrator/Clerk-Treasurer Anastasia Stueber, Public Works Foreman Sam Bautch, and Sergeant Sokup.
3. Pledge of Allegiance: The Pledge of Allegiance was recited by all present.
4. Approval of Agenda: Motion by Hudson, second by Calkins to approve the February 16, 2026 Agenda as presented. Voice vote. Motion carried.
5. Public Comments: None.
6. Committee and Department Reports:
  - A. Board Member Reports: President Spilde reported that the windowsills in the Village Board meeting room have been replaced. He also shared that the Chippewa Fire District is in early discussions with the Altoona Fire District regarding Altoona potentially joining the Chippewa Fire District.
  - B. Police Chief / Police Commission Update: Sergeant Sokup reported on behalf of the Police Department. He noted that there were more than 60 additional calls for service compared to the prior reporting period. He further stated that the 2025 Annual Report will be presented at the March 2, 2026 Board meeting.
  - C. Public Works Department Update: Sam Bautch presented the report as submitted, providing operational updates and project status information.
  - D. Administrative Update: Administrator/Clerk-Treasurer Anastasia Stueber presented the administrative report as submitted.
7. New Business:
  - A. Grand Meadows – Preliminary Plat Review: Zoning Administrator Doug Clary presented information regarding the preliminary plat review. The Board engaged in discussion regarding roadway access and traffic control concerns within the adjacent residential area and explored potential traffic mitigation strategies. It was noted that the project is anticipated to go before the Plan Commission in April to request a rezoning. No formal Board action was taken.
  - B. Wells 4 and 5 Air Stripper Inspection Quote: Motion by Calkins, second by Hudson to approve the inspection quote as presented. Voice vote. Motion carried.
  - C. Water Tower #2 Cleaning & Inspection Quote: Item tabled to the March 2, 2026 Regular Board Meeting for further review.

- D. Revisions to the Employee Policy Manual: Motion by Hudson, second by Calkins to approve revisions to the Employee Policy Manual including identification of employee training requirements; designation of the Friday after Thanksgiving as a paid holiday; clarification of prorated sick leave for part-time employees; clarification of Public Works wage adjustments related to training accomplishments; and to table removal of the floating holiday to allow time to evaluate and adjust vacation accrual rates to account for absorption of that benefit. Voice vote. Motion carried.
  - E. Employee Training Request: Motion by Lehmann, second by Hudson to approve the employee training request with the contingency that reduced lodging expenses be identified. Voice vote. Motion carried.
  - F. Water Tower Draw Down / Clean-out and Inspection: Clarification was provided that the agenda item should be titled "Wells 4 & 5 Cleaning of Concrete Tanks." Motion by Lehmann, second by Calkins to approve the project as clarified. Voice vote. Motion carried.
  - G. Renewal Service Agreement with HydroCorp: Motion by Lehmann, second by Calkins to approve the renewal service agreement. Voice vote. Motion carried.
8. Old Business: None.
9. Approval of Minutes:
- A. Motion by Hudson, second by Lehmann to approve the February 2, 2026 Regular Board Meeting Minutes. Voice vote. Motion carried.
10. Treasurer's Report:
- A. Item tabled to a future meeting.
  - B. Claims and Disbursements: Motion by Hudson, second by Lehmann to approve the February 16, 2026 Check Register. Roll call vote taken. Unanimous. Motion carried.
11. Licensing: Motion by Lehmann, second by Hudson to approve all licensing and permit requests listed under Agenda Item 11. Voice vote. Motion carried.
12. Closed Session: Motion by Hudson, second by Calkins to convene to closed session pursuant to §19.85(1)(c) at 8:26 p.m. Roll call vote taken. Motion carried. Motion by Hudson, second by Calkins to reconvene to open session at 9:01 p.m. Voice vote. Motion carried.
- Closed session action taken: The Board approved out-of-class pay for Sergeant Sokup and Corporal Prokopinski to continue until the next Chief of Police begins employment. Voice vote. Motion carried.
13. Adjournment: Motion by Hudson, second by Calkins to adjourn at 9:01 p.m. Voice vote. Motion carried.

Respectfully submitted,

Anastasia Stueber

Administrator/Clerk-Treasurer