

## **SECTION 2.8.02. PARKS, RECREATION AND TOURISM COMMISSION**

- (1)** Membership. The Parks, Recreation and Tourism Board shall consist of 9 members, electors of the Village who shall be appointed by the President subject to confirmation by the Village Trustees.

  - (a)** Terms. The first 3 elector members shall be appointed through April of 2012. 3 elector members shall be appointed with a term expiring April of 2013 and 3 elector members with a term expiring April 2014, one of which shall be from the Hotel/Motel industry. Upon the expiration of the initial appointments, the 9 member commission shall be appointed to a 3 year term of office.
  - (b)** Meetings and Elections. The Parks, Recreation and Tourism Commission shall meet at least monthly. At its first meeting in April of each year, the Parks, Recreation and Tourism Commission will elect a President, Vice-President and Secretary.
- (2)** Powers and Duties. The Parks, Recreation and Tourism Commission shall have complete charge, supervision and management of all public parks, recreation, and tourism programs, tot lots and bike trails, recreation buildings and grounds upon which they are situated or adjacent thereto (including the power to contract for services or goods in furtherance thereof and within the approved budget of the Parks, Recreation and Tourism Commission), public playgrounds and other similar public property an functions shall be assigned to this Commission by the Village Board for the development, maintenance and operation of all public recreational facilities and activities as it shall from time to time determine are in the best interest of the Village and its citizens. The Parks, Recreation and Tourism Commission shall be responsible for the supervision and management of all recreational property in the Village of Lake Hallie.
- (3)** Treasurer. The Village Clerk/Treasurer shall serve as treasurer of the Parks, Recreation and Tourism Commission.
- (4)** Employees

  - (a)** The Parks, Recreation and Tourism Commission may utilize any Village Staff to assist the commission as determined necessary for the efficient administration, maintenance and development of facilities and activities for parks and recreation within the limitation of its budget.
  - (b)** Whenever possible, the Parks, Recreation and Tourism Commission shall utilize existing Village employees, equipment and facilities. The Parks, Recreation and Tourism Commission shall be advised on all personnel matters and actions. Personnel wage, salary, classification,

hiring, dismissal and promotion policies shall all be in accordance with the policies and procedures established by the Village of Lake Hallie Ordinances.

- (5)** Budget. By September 1<sup>st</sup> of each year the Parks, Recreation and Tourism Commission shall present an estimate of expenditures for the ensuing year. The amounts, as approved by the Parks, Recreation and Tourism Commission, shall be submitted to the Village Board. Such amount approved by the Village Board shall be included in the Village budget. The Parks, Recreation and Tourism Commission shall not have authority to transfer funds from any line of its budget to any other purpose without prior approval of the Village Board. The Parks, Recreation and Tourism Commission shall have authority to use funds donated to it for such purposed as it deems necessary or as specified by donor.
- (6)** Advisory Parks, Recreation and Tourism Commission. The Village Board shall also appoint 1 Village Board Members to act as liaison/advisory Parks, Recreation and Tourism Commission Members.