



INSTRUCTIONS FOR AN OPERATOR/PROVISIONAL LICENSE APPLICATION

The cost of a new/renewal operator's license is \$45.00. The cost of a Provisional license is an additional \$15.00. A Provisional license will be issued after 2:00 p.m. on the next business day and is valid for 60 days. A Provisional license can only be applied for if the applicant is also applying for an Operator's license and the applicant is only allowed one provisional license each calendar year.

When applying for an operator's license, please provide the following:

- License Application for Operator's (Bartender's) License filled out
 - Each section must be completed in order for approval
 - Signature and date must be filled out

- Certification from a State approved responsible beverage server training course completed within the past two years.
(The Village will NOT accept an expired Training Course Certification)

*****Per the WI Department of Revenue, Publication 302: ANYONE APPLYING FOR AN OPERATOR'S LICENSE MUST PROVIDE PROOF THAT A STATE APPROVED RESPONSIBLE BEVERAGE SERVER TRAINING COURSE HAS BEEN COMPLETED BEFORE THE MUNICIPALITY CAN GRANT THE LICENSE.***

The Police Chief will review **ALL** Operator's license applications and the Village Board has final approval.