

# **Public Participation Procedures for the Village of Lake Hallie Comprehensive Plan Update**

## **INTRODUCTION**

§66.1001 (4) (a), Wisconsin Statutes, requires that the governing body of the local governmental unit adopt written procedures designed to foster public participation, including open discussion, communication programs, information services and public meetings for which advance notice has been provided, at every stage of comprehensive plan preparation, and that such written procedures provide for wide distribution of proposed, alternative or amended comprehensive elements, an opportunity for the public to submit written comments on the comprehensive plan, and a process for the local governing body to respond to such comments.

The Village of Lake Hallie Village Board recognizes the need for an open and active public participation process to foster a strong community commitment to the development and implementation of a comprehensive plan to guide the community's future growth and development. To ensure that the public has an opportunity to be involved in every stage of the update of the Comprehensive Plan, the Village identifies the following actions to promote an active public involvement process that provides complete information, timely public notice, full public access to key decisions, and supports early and continuing involvement of the public in developing the plan.

## **PUBLIC PARTICIPATION PROCEDURES**

- The Village has a duly appointed Plan Commission pursuant with §66.23 (1) and/or §60.62 (4), Wisconsin Statutes.
- All meetings of the governing body of the local governmental unit (Village Board) and Plan Commission are open to the public and are officially posted to notify the public as required by law. Opportunities for public comment will be provided during the Commission meetings.
- To obtain additional public input, the plan update process will include a web-based community opinion survey.
- Prior to the required public hearing, the governmental units of adjacent or overlapping jurisdiction will be notified of the community's undertaking of the preparation of the Comprehensive Plan and their input sought on intergovernmental issues concerning land use, municipal boundaries, and service provision.
- Prior to the public hearing, draft copies of the Comprehensive Plan will be available at Village Hall, on the Village website, and at the Chippewa Falls Public Library during regular hours for the public to review.
- A joint Plan Commission and Village Board Public Hearing will be conducted on the recommended Comprehensive Plan prior to Plan Commission recommendation and the governing body enacting the plan by ordinance. The Public Hearing will be preceded by Class 1 notice under Chapter 985, Wisconsin Statutes, published at least 30 days before the hearing is held. Additional notice will be provided to non-metallic mining interests pursuant to §66.1001 (4) (e), Wisconsin Statutes. The public is invited to comment and submit written comments.
- The Village Board will consider and respond to written comments regarding the plan before enacting it by ordinance.
- The adopted comprehensive plan will be distributed to:
  1. Every governmental body that is located in whole or in part within the boundaries of the local governmental unit.
  2. The clerk of every local governmental unit that is adjacent to the local governmental unit which is the subject of the plan.
  3. The Wisconsin Department of Administration on behalf of the Wisconsin Land Board
  5. The West Central Wisconsin Regional Planning Commission.
  6. The Chippewa Falls Public Library.
- The Village Plan Commission, with Village Board approval, may implement additional public participation activities as deemed appropriate, practicable, and needed.